

To be completed by Session Clerk and included with records presented.

Constitution: Unitary/Model*

Records and Rolls Presented	Present	Absent	Comments
Kirk Session Minute Book(with duly attested Sederunt Book if appropriate)			
Congregational Board/Deacons' Court/Minute Book			
Baptismal Register (attested by Kirk Session)			
Roll of Communicants (attested by Kirk Session)			
Safeguarding Register SG 7 (2 copies, 1 to be retained) (attested by Kirk Session)			
Safeguarding Self-Assessment Form SG11 (2 copies, 1 to be retained) (attested by Kirk Session)			
Congregational Financial Accounts and Statements -1 Duly signed to be retained			
Minister's Log Book			
Property Register(s) (Attested by Relevant Body)			See separate report
Manse - Condition Schedule(Attested by minister)			See separate report

*Delete as appropriate

Additional Comments:

Presbytery Stamp